**SE-EPPC Board Meeting Minutes**  
**February 1, 2016, 2 pm Conference Call**

**Present for meeting:** Brian Arnold (Past President), Lee Patrick (Treasurer), Karen Brown (Secretary), Nancy Loewenstein (NA-EPPC Liaison), Jacob Hodnett (AL-IPC), Lauren Pile (SC-EPPC), Kitty McCracken (TN-EPPC), Rob Emens (NC-EPC), Jessica Spencer (USACE Liaison), Malcolm Hodges (TNC Liaison), Nancy Dagley (NPS Liaison)

**Not in attendance** (although responded to Doodle poll): Bodie Pennisi; Sherry Williams, Rebekah Gibble.

Treasurer’s report (Lee Patrick): Need to file SE-EPPC annual Form 990 (non-profit to IRS). Annual reports have been received from NC, GA and TN. Accounting costs to file the forms is approximately $700. Lee said it’s hard to find someone to do this for non-profits. Treasurer’s report attached.

Secretary’s report (Karen Brown): A motion was requested to pass the May 2015 minutes which were sent to board members prior to the start of the conference call. A motion was made by Kitty and seconded by Karen and passed unanimously. Karen will post the minutes to the website. Previous minutes are all on the website.

**Agenda item 1:**

Resolution of the 2015 SE-EPPC/NC-IPC conference revenue sharing, including the $2,500 from USDA Forest Service (via Anna Greis) and the split % (Currently 60 (SE-EPPC)/40 (host chapter)).

It was determined that NC-IPC did receive the grant for $2,500.00 in January and the check was deposited into their account.

Stephen asked how people felt about the 60/40 split with SE-EPPC. FL, SC, and NC all expressed that they didn’t like it but the $2,500 USFS grant helped offset complaints. Lee Patrick thinks of SE-EPPC as an umbrella organization to facilitate the chapters. If we can keep our funds at $10K, that would be good. We spent $600 on student prize money for NC-IPC’s annual meeting. Lee proposed that the $2,500 grant from USFS be included in their revenue, and the chapters split the revenue with SE-EPPC NOT COUNTING the $2,500. Rob said they were netting $2,000 without the $2,500 grant money. Under the new system proposed, NC-IPC now owes SE-EPPC $1,547.

**From:** Emens, Rob [mailto:rob.emens@ncdenr.gov]  
**Sent:** Friday, February 05, 2016 11:25 PM  
**To:** Lee Patrick  
**Cc:** Enloe, Stephen; Brown, Karen P; Lassiter, Bridget; Melanie C. Doyle  
**Subject:** RE: NC-IPC/USFS Meeting Expense Reimbursement

Lee,

There were just a couple other minor expenses that were found and incorporated. Since the decision was made to leave the $2,500 grant out of the equation our 60% number comes to $1,533.41.

That is basically your $1,547.82 number from below but adjusted because of those last expenses that were caught in the final review.
Melanie will be sending a check to SE-EPPC. She will also send you the spreadsheet that shows the breakdown.

Rob Emens  
919-707-9012

Motion: If we receive the USFS grant, it goes to the next host chapter for meeting expenses but is not included in the 60/40 split. Lee motioned; Nancy L. seconded. Motion passed.

Nancy L. said we should do a better job of planning ahead on co-hosting annual meetings.

It was noted that none of the 2016 annual meetings were listed on the SE-EPPC site and the 2015 NC-IPC program and meeting was not on the Annual Meetings page of the SE-EPPC. Karen will attend to that.

SC-EPPC’s annual meeting will be in Columbia in September 2016. Lauren said her board is very engaged but no one has stepped up to be president. Their annual meeting is usually a one-day meeting.

Currently defined benefits of Southeast EPPC to State Chapters: Funds prize money for students at annual meetings co-hosted with SE-EPPC; offers free website service. NC and TN websites are not under the SE-EPPC umbrella website which is hosted by UGA (Chuck Bargeron & Sarah Jean Swain) at no cost.

Stephen challenged all board members to send suggestions for fixes on the SE-EPPC site.

*Wildland Weeds* magazine: After a long hiatus (last print issue under Karen Brown’s editorship was Spring 2014), Ruark “Rook” Cleary of FLEPPC has taken on the editor’s position and issued the first issue (Winter 2016) as a PDF file. He would like to continue efforts to make this a regional publication and encourages articles from chapters. The issue was distributed by Karen via the FLEPPC and SE-EPPC list-servs. Distribution of the next issue will go to members first.

SE-EPPC list-serv: All chapters should encourage their members to sign up.

Newsletter Proposal (Karen Brown) – will move forward with a SE-EPPC newsletter with chapter updates, independent of WWs. It will not contain articles but brief chapter updates and brief news items to be shared.

Joint annual conference this year – possibly with SC-EPPC. Lauren was not sure the board would be able to handle this on somewhat short notice but their meeting is scheduled for the fall. She will approach the board about it. It is usually a one day meeting but could possibly be extended.

NISAW activities – Nancy described the webinars that NA-IPC will be presenting. They are available from the NISAW website at [http://www.nisaw.org/meetings/2016/2016-webinar/](http://www.nisaw.org/meetings/2016/2016-webinar/)

State Reports:

AL-IPC – working on annual meeting in Montgomery, May 3rd, as an outside only meeting. They awarded 2 grants for outreach and education: 1 – HS project on kudzu research; 2 – Extension in NE part of state – kit with sprayers, publications, etc. Also hosting a workshop and building a list-serv.
FLEPPC – annual conference being planned for March 9-11; 3 grant programs have received proposals and are working on awards. Made a profit from last year’s conference.

GA-EPPC – Malcolm Hodges attended the annual Wintergreen event and had a mini-workshop with 10 participants and 3 presenters. Had a failed annual meeting last year and cancelled it and are trying to figure out how to fix the problem. Did not get any membership renewals because they didn’t have an annual meeting which is where their memberships are typically renewed. Karan Rawlins did a lot of workshops using grant money. Brian Arnold will check on email list for membership and let us know.

KY-no representative

NC – Rob Emens – working on annual meeting between Charlotte and Greensboro at Katakawa College (no cost), 1.5 day event, presentations, info on website, attended NC Nursery & Landscape – Green and Growing event that draws 5K people and offers free booths to non-profits. It is a trade show with training sessions. Might get involved with that next year regarding training sessions. NC has a spring intern and $1,800 (hosted by TNC) to help with the website, public outreach material, organizing outreach events. $1K scholarship being advertised and they are reviewing. Rob Emens reports 75 active members; they are discussing a newsletter as they feel there is poor communication between the board and membership; need to engage and update them. They do have an email list of their membership.

SC – Community grant program – 2 $1K grants closing soon. Funded trail brochure by Native Plant Society on native and invasive plants. Overseeing a grant for cogon grass survey and had a coordinator. Some board members are horticulturists and their group has a quarterly magazine so they are working on Alternatives to Invasive Plants. They have 65 members and use a gmail account as a list-serv to communicate with members.

TN – IPC – Kitty McCracken – participating in WeedWrangles with Garden Club of America and local Garden Clubs. Cooperating, onsite direction, literature, board meeting 2/24 in Nashville, reviewing and updating brochures, changing TN-EPPC to TN-IPC; new logo, updating plant list soon (this year). Have a grant to survey cogon grass in SW part of state. Added some new reps from TVA nd others. Quarterly newsletter; Fb page, Twitter account; various lawn and garden shows, brochures, person available to talk to people. No annual meeting planned yet. Stephen suggested the 2017 SE-EPPC Annual Conference might be hosted by TN-IPC. Kitty will put before the board at their next board meeting. They have a quarterly newsletter which is sent to 160 members.

NA-IPC – Nancy L. – hosting webinars during NISAW. View on the NISAW website at http://www.nisaw.org/meetings/2016/2016-webinar/ or the NA-IPC website at http://www.na-ipc.org/webinars/ Plant listing standard still in the works but did not pass the last ballot but they have not given up. They now have a Fb page.

Lee reported that Anna Greis said she will have a budget in a few weeks and will know if we will continue to get financial support for our annual meetings. She usually gets in touch with us.

Brian motioned to adjourn the meeting; Rob seconded. Adjourned at 3:40 PM. (TREASURER’S REPORT NEXT PAGE)
## SOUtheast Exotic Pest Plant CounCil

### Treasures Report As Of 31Jan2016

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BEGINNING BALANCE: $10,612.06
TOTAL EXPENDITURES: $(4,120.00)
TOTAL DEPOSITS: $2,500.00
BALANCE: $8,992.06
NET LOSS/GAIN: $(1,620.00)

STATE CHAPTER TREASURERS HAVE BEEN PETITIONED TO SUBMIT THEIR FINANCIAL REPORT BY FRIDAY, 05FEB15
NC-IPC ANNUAL MEETING REPORT (60 SE-EPPC/40 NC-IPC SPLIT)